

Occupational Health & Safety Policy Statement

Rolfe Contracting Limited's activities include but not limited to Electrical and Mechanical fit out works, refurbishment works, project management, CDM management (Principal Contractor) and FM management (Statutory compliance and contractor management). Key safety risks associated with these activities include work at height, work place transport, lifting operations, hot works, Noise and Vibration, manual handling, confined spaces, moving machinery, hazardous substances including compressed gasses and Third party contractors

Rolfe Contracting Limited's occupational health & safety goal is to promote safety excellence within all these business activities with the goal of eliminating accidents, incidents & ill health.

We will keenly work towards achieving this goal by stipulating on the provision of safe working practices, by positively encouraging responsible behaviour and by ensuring all organisations & individuals understand what is expected of them. We will provide management tools and facilities to assist employees and others to meet these requirements. Routine management reviews will take place where health and safety objectives are established.

All managers including line managers & supervisors and those of our suppliers and sub-contractors are required to support this concept and to provide a focussed, co-ordinated & proactive approach to health & safety management. This includes behaving in a fashion which embraces a just culture by actively recognising safe behaviour and being consistent and fair when addressing unsafe, risk taking and rule breaking behaviour. Robust leadership and the setting of high standards are essential to us achieving our aims.

In addition we need everyone under the control of Rolfe Contracting Limited including employees and sub-contractor staff, to be dedicated to play their part in ensuring exceptional standards of health & safety. Everybody's actions should support conformity with legislation, meet good practice, comply with other contractual requirements and contribute to continuous improvement.

Safety Management System documentation is provided via the Rolfe Contracting Limited site file which includes safety procedures and generic safety procedures which will assist teams in a wider understanding of the issues and help in compiling safety information for the work tasks. This information is intended to support safe working practices and assist in delivering high standards. Where internet access is not available alternative arrangements will be made to access this documentation at a local level.

Constructive dialogue with interested parties, employee consultation and an ongoing focus on safety will ensure our actions are continually reviewed and are appropriate to our activities. With everyone committed to actively upholding and applying high standards, accidents and ill health will be prevented and individuals will be protected.

For and on behalf of Rolfe Contracting Limited

Mr Rob East



Technical Director

Date: 21/12/2017

Paul Rolfe



Managing Director

Date: 21/12/2017